

# JOINING INSTRUCTIONS

## CLIMATEUROPE WEBSTIVAL 3 – 15<sup>TH</sup> October 2020

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## 1 WELCOME

Climateurope would like to extend a warm welcome to participants of its third online 2020 webstival. Here we are providing you with the information you need about the third webstival, including the link to the online Zoom meeting.



## 2 AGENDA – Please note that all timings are in CEST

Climate Information  
at Your 'Service'



# DRAFT

## 2



**Webstival 3**  
Thursday 15<sup>th</sup> October  
Open 09.00 to 13.00 cest (-1hr BST)

Appetiser

Celroog / Uzkodas / Aptitretare

IMPRES Game Icebreaker – 09.05

Improving Predictions & Management of Hydrological Extremes

Katrien Witpas / Cedric Hananel, ARCTIK

Welcome from the Head Chef – 09.35

Welcome, notices & overview of the Climateurope Webstival journey so far

Chris Hewitt, UK Met Office

Starters

Starter / Starteri / Förrätt

Climate Change in the Baltic Sea Region & Its Impacts – 09.40

Insights from the Baltic Earth Programme

Markus Meier, Leibniz Institute for Baltic Sea Research Warnemünde

Climate Services in Latvia – 09.55

Addressing user needs for products, information & adaptation to climate change

Viesturs Zandersons, Latvian Environment, Geology & Meteorology Centre

Storm-Resolving Climate Projections for the Nordic Region – 10.10

Results & insights from high resolution climate simulations

Danijel Belusic, Swedish Meteorological & Hydrological Institute

LIFE UrbanStorm – 10.25

Tools & solutions for building resilience to flash flooding in urban areas

Tanel Mälik, Viimsi Municipality Estonia

Palate Cleanser – 10.35

Mains

Pearroog / Pamatēdiens / Hubudrätt

Investigating Gaps in Observations Together with Schools – 10.45

VLINDER: A Citizen Science Project

Steven Caluwaerts, Ghent University & Royal Meteorological Institute of Belgium

What is C3S?

A Brief Introduction to Copernicus Climate Change Service (C3S)

Stijn Vermoote, Copernicus Climate Change Service

Making Climate Resilient Decisions for Infrastructure Development – 11.00

The Sustainable Asset Valuation Assessment Methodology

David Uzsoki & Andrea Bassi, International Institute for Sustainable Development

The Climate Scale Tool – 11.15

An on-demand data tool for climate-proofing assets & operations

Gil Lizcano, Climate Scale & VORTEX

Speed Networking – 11.30

An interactive opportunity to meet the Climateurope community

Ralf Toumi, Imperial College London

Coffee – 11.45

Desserts

Magustoit / Deserts / Efterrätt

Climate Services & European Green Deal – 12.00

Research, innovation & opportunities for climate services & modelling

Alessia Pietrosanti, EASME – European Commission

European Research & Innovation Missions – 12.15

Mission Board: Adaptation to climate change including societal transformation

Daniela Jacob, Climate Service Center Germany

What is Next? – 12.45

Webstival 4 & More

Lola Kotova, Climate Service Center Germany



*With compliments from the Climateurope chefs!*



## 3 JOINING INSTRUCTIONS

The webstival will take place using the Zoom platform. Please use the URL and password provided in the section below. It is recommended that you attend the meeting via the Zoom app downloaded to your desktop or your mobile phone. This will allow for a better meeting experience, and access to tools we want to use. However, if you can only access the event via the browser, Chrome is the recommended browser. If you can only access the event via telephone, contact the Climateurope team who can supply you with a toll-free telephone number. Contact [participate@climateurope.eu](mailto:participate@climateurope.eu) or [paula.newton@metoffice.gov.uk](mailto:paula.newton@metoffice.gov.uk) if you have any questions or problems with the Zoom meeting.

Topic: Climateurope Webstival 3 - 15th October 2020

Time: Oct 15<sup>th</sup> 2020; 09:00 CEST (meeting open from 08:15 CEST), 08:00 AM UK (meeting open from 7:15 AM UK)

Join Zoom Meeting

<https://us02web.zoom.us/j/88341936308?pwd=NWk2L3h3MmlTWGVTVWJVVU0ZkTkFtUT09>

Meeting ID: 883 4193 6308

Passcode: 075377

### 3.1 LINKS YOU WILL NEED FOR THE WEBSTIVAL

**When you attend the meeting, you will be prompted to enter your name. Please type your full name and your organisation (e.g., Paula Newton – UK Met Office), so it is easy to identify you.**

### 3.2 ICEBREAKER – IMPREX

For the October webstival the IMPREX (Improving Prediction and Management of Hydrological Extremes) game will be used as the icebreaker. This game is about the use of forecasts to prevent flooding. Participants will work as a team to take on the role as a commander in a hydrological forecasting office, where they interact with colleagues to learn valuable risk information and gain insight into flood projections. Players must make risk management decisions, such as sending early warnings or issuing flood warnings.

Be ready to protect your city and its inhabitants from floods!

#### **About the game:**

The game draws attention to the role forecasts can play in managing increasingly frequent extreme weather. It also highlights how hard it can be to make decisions based on such forecasts. It gives you practice in grasping complex contexts, enhances your analytical skills and capability to solve problems.

You can find out more about the game by visiting the following website: <https://www.imprex.eu/>

**Please don't play the game prior to the webstival, as you will spoil the fun!**



### 3.3 SPEED NETWORKING SESSION

In the speed networking session @11:30(CEST) you will be randomly allocated into a breakout room with a small number of other participants. **This is your chance to expand your network and create new connections!**

We hope you all take the opportunity to establish new connections in this session, however if you do not want to/or cannot participate in the speed networking could you please leave the meeting before the breakout rooms are created (we will announce when this will happen) and re-join once it is over @11:45(CEST) so that you are not randomly placed in a breakout room.

**Don't forget to rejoin @11:45 (CEST) if you leave the meeting.**

### 3.4 WEBSTIVAL ETIQUETTE

Please join the meeting between 08:30 and 09:00 CEST (07:30 – 08:00 BST), allowing time to complete the login process. Once joined, please wait with microphone muted for the host to start the meeting.

#### 3.4.1 *Microphones & Video*

All microphones must be muted except when presenting, asking or answering a question, or during a general discussion. Be mindful of background noise.

Videos should be off except when speaking. This is to minimise the bandwidth usage for those with limited connectivity.

#### 3.4.2 *Asking Questions*

If you would like to ask a question, please indicate this by using the 'chat' feature. Either type your question or type a brief message such as e.g., John Smith wants to ask a question. The facilitators of each session will monitor this and call on you to ask your question or will repeat your question on your behalf.

Alternatively use the 'raise hands' function.

Allow moderators and chairs to address comments in turn and steer the discussions.

## 4 TECHNICAL SUPPORT

### 4.1 USING ZOOM - QUICK GUIDE

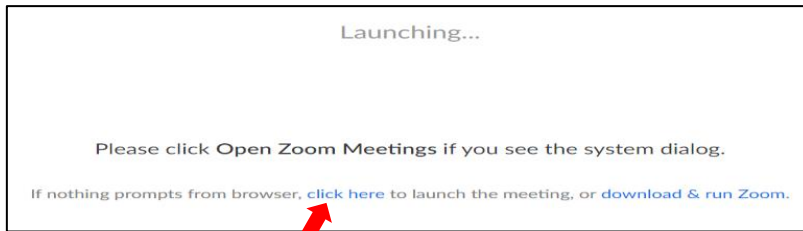
#### 4.1.1 *Accessing the meeting via the desktop or mobile Zoom application*

Click the meeting link and it will open your browser. You will be prompted to join the meeting by clicking the 'open zoom.us' button which will open your desktop app. Follow the instructions to select the audio you wish to use and you will be prompted to enter the meeting password. Enter the password and the meeting will open for you.

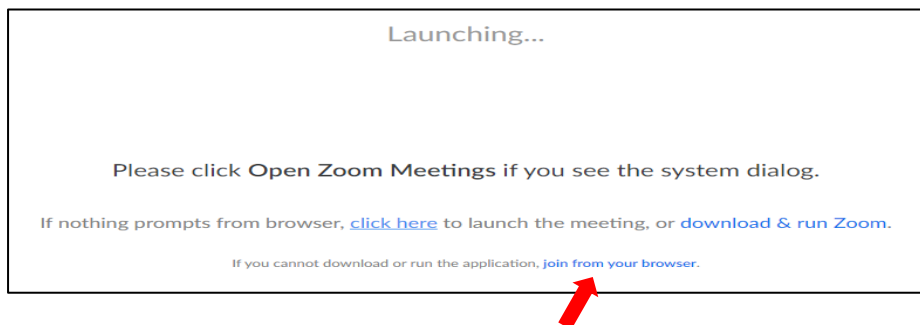


#### 4.1.2 Accessing the meeting via the browser

When you see the following message, click where it says 'click here'



A second line will appear on the screen, click 'join from your browser'



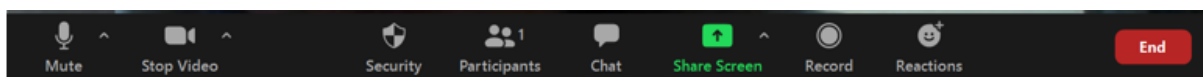
When prompted to enter your name, please type your full name and your organisation (e.g., Paula Newton – UK Met Office), so it is easy to identify you.

#### 4.1.3 Accessing the meeting via the telephone (toll-free number)

If you are unable to join the meeting through the Zoom app or web browser, you can join through the toll-free telephone numbers and the meeting ID. Please contact [participate@climateurope.eu](mailto:participate@climateurope.eu) and we will provide you with the number you need.

#### 4.1.4 Basic controls

Once logged into the Zoom meeting, move the mouse to hover over the zoom window. A tool bar like the one below will appear; all meeting options are available from there.



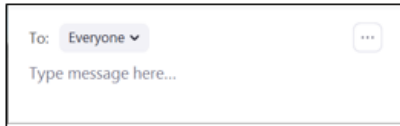
To share your screen, click on 'Share Screen' in the tool bar and then select the application window (e.g. your presentation in PowerPoint) that you would like to share.

To stop sharing your screen click on 'Stop Share' at the top of your screen.



To ask a question click on 'Chat' in the tool bar, a group chat area will open on the right-hand side. To send a message, type in the area at the bottom where it says Type message here and click 'Enter' to send your message.





To see the names of participants currently in the meeting click on 'Participants' in the tool bar. A list of names will open on the right-hand side.



To control your audio feed click on the up arrow to the right of the Mute/unmute button. This will show the options available to you for both speaker and microphone audio source.

If you hear audio echo or audio feedback during the meeting, there are three possible causes:

1. A participant has both the computer and telephone audio active
2. Participants with computer or telephones speakers that are too close to each other
3. Multiple computers with active audio in the same room

If echoes become a problem on the day you will be asked to check your audio settings and ensure there are no other active audio devices on in the same room.

#### 4.1.5 Country access to Zoom

There are some countries that cannot access Zoom. Therefore, if you are joining from the following list of countries you may not be able to attend the meeting.

- Iran
- Cuba
- North Korea
- Syria
- Ukraine

We apologise if you are not be able to access the meeting. However, we will provide you with all of the webstival material: recording, presentations etc. These will be available on our website after the event, and an email will be sent out when these are available to be accessed.

If you find that you cannot access the Zoom meeting, please let Stacey New ([stacey.new@metoffice.gov.uk](mailto:stacey.new@metoffice.gov.uk)) know and she will ensure that you are provided with the webstival material as soon as possible after the event.

